

# PROFESSIONAL SERVICES II



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- ▶ **FINANCE & ACCOUNTS** ◀
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**The stepping stone for your business. Incorporating your business needs with today's technology**

## FINANCE & ACCOUNTS

There is an increasing pressure to cut costs whilst still providing a high quality service. A Dictasol finance & accounts specialist creates a dynamic business tool as well as helping to reduce costs.

Dictasol can help to reduce the operating expenses of your finance function by a significant amount. Not only will you be making savings, your accounts operation will also become more automated and efficient without internal control being lost.

## SOLUTIONS

We can handle any combination of your finance processes. Dictasol can offer the commodity processes such as accounts payable and receivable. We are also able to handle complex accounting services such as core operational accounting and management, and statutory and tax reporting.

Our team consists of fully qualified accountants in every process area. We are a hard working conscientious team built up predominantly of top graduates, working around the clock to ensure that your needs are met.

## YOUR SOLUTIONS

We are able to provide the following professional services to help you manage the financial and accounting sector of your company:

- ⦿ Book keeping & account processing.
- ⦿ Payroll processing—calculation, payment & compliance.
- ⦿ Prepared and submitted VAT returns.
- ⦿ Audit of accounts.
- ⦿ Billing services & invoice processing.
- ⦿ Finalisation of accounts & accounts production, and much more.

Our experience lies in account processing using software including Sage, QuickBooks, TurboTax, PerTax, Lacerate and many more. If your preferred software is not listed please do not hesitate to enquire.



## PEACE OF MIND

You can keep some functions in house or let us handle all of them. This will help you to get the perfect balance of cost saving and lead to a positive outcome.

With Dictasol assisting you with your finance and accounts an unbeatable business team will be formed. Whilst we help you to make your accounts and finance function more efficiently, you will find that you are fully in control of your accounts allowing you to focus on other areas of your company.

